

28th August 2020

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Monday 7th September 2020 at 7pm
to be held online

Membership:

Cllr Batchelor (Broadway)	Cllr Ridout, Chairman (West)
Cllr Davis (East)	Cllr Robbins (East)
Cllr Nicklin (West)	Cllr Spender, Vice Chairman (Broadway)
Cllr Pitcher (Broadway)	

Copied to all other members for information.

Normally, the committee would meet in person and provide an opportunity for members of the public to attend. However, during the current emergency, this is not possible, and the Government have put in place Regulations that allow 'Virtual' committees to be convened and held to conduct local authority business.

The Council has adopted appropriate procedures to ensure the smooth administration of such virtual meetings.

If you want to raise a matter in public participation, please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 3rd August 2020; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 3rd August 2020

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk.

***Standing Orders will be suspended
to allow for public participation.***

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman will read any statements submitted by members of the public.

***Standing Orders will be reinstated
following public participation.***

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Allotments**

There are no new minutes from the Tynings Allotments for noting.

9. **Financial Information**

9.1 To note the reconciliations for July 2020; the

Chairman to sign and verify against the bank statements seen. **(See attached).**

9.2 To note the accounts to July 31st 2020 **(See attached).**

9.3 To approve the list of payments made in July 2020 and the **Chairman to sign.**
See attached).

9.4 To approve The Variance Report. **(See attached).**

9.5 To note that the Assistant Clerk made internal transfers between the Instant Access Account and the Current Account on:

	Amount
28.07.2020	£10,000
29.07.2020	£8,000
31.07.2020	£5,000
24.08.2020	£10,000

9.6 To note CCLA investment was £373,556.76 on 31/07/2020

9.7 To note the Dewey Trust Portfolio Valuation was £668,253 on 30th June 2020.

10. Clerk's Report

For Members information only.

11. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next meeting: Monday 2nd November 2020

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

**Bank Reconciliation Statement as at 31/07/2020
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/07/2020	458	597,172.40
Current Account	31/07/2020	152	5,000.00
			<u>602,172.40</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			602,172.40
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			602,172.40
		Balance per Cash Book is :-	600,899.40
		Difference Excluding Adjustments is :-	1,273.00
<u>Adjustments to Reconciliation</u>			
15/04/2020 CR Pulse Finance		168.00	
13/05/2020 CR Southern & Scottish		385.00	
16/07/2020 Relate or Comm Choir		720.00	
			<u>1,273.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

049500_213 1/ 10 00007 5253 1240 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	187,825.78
Payments Out	187,825.78
Closing Balance	5,000.00

1 July to 31 July 2020

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 145

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
30 Jun 20	BALANCE BROUGHT FORWARD			5,000.00
01 Jul 20	CR MV- 21574633 -2806		98.85	
	CR MV- 21574633 -2706		99.75	
	CR MV- 21574633 -2606		213.65	
	DD WEST MERCIA ENERGY	203.95		
	DD PREMIUM CREDIT LTD	1,478.16		
	DD WATER2BUSINESS	13.50		
	DD ATOS RE FUELGENIE	40.00		
	DD WATER2BUSINESS	1,165.50		
	DD WATER2BUSINESS	192.00		
	CR Hervin Robin			
	J71 P508 LODGE REN 1003/202		329.98	
	TFR TRANSFER 21136496		2,350.88	5,000.00
02 Jul 20	CR MV- 21574633 -2906		81.40	
	TFR TRANSFER 21136496	81.40		5,000.00
03 Jul 20	CR MV- 21574633 -3006		42.60	
	DD GRENKELEASING LIM	318.89		
	BP CFWS			
	WCF A559680		2,388.00	
	TFR TRANSFER 21136496	2,111.71		5,000.00
06 Jul 20	CR MV- 21574633 -0107		82.00	
	DD VWFS UK LIMITED 4042/209			
	FIRST PAYMENT WNZO NCA	405.53		
	TFR TRANSFER 21136496		323.53	5,000.00
07 Jul 20	CR MV- 21574633 -0207		81.00	
	DD BOOKER LTD -BK	489.84		
	TFR TRANSFER 21136496		408.84	5,000.00
08 Jul 20	CR MV- 21574633 -0307		157.35	
	BALANCE CARRIED FORWARD			5,157.35

46 Fore Street Trowbridge Wiltshire BA14 8EL

Commercial Banking Customers

Interest and Charges

[Your] Business Banking Terms and Conditions cover how and when we can charge our interest rates and charges.

Details of Debit interest together with details of the interest rate we pay and charge in full (for all accounts) are available in [our] Business Price List. All [our] business current accounts are non-interest bearing when in credit unless we individually agree a rate with you.

Overdrafts:

Arranged overdraft:

Where you ask us for an overdraft before making any transactions that takes your account overdrawn, or over your current arranged overdraft limit. Interest rates are individually agreed, for a period of 12 months, and are linked to the Bank of England base rate. For details of our fees and charges, please refer to our Business Price List – see Additional Information below.

Unarranged overdraft:

When you make a payment that takes your account overdrawn if you don't have an arranged overdraft limit, or takes your account over your arranged overdraft limit. When you don't have an arranged overdraft limit, we will charge our Business Standard Debit Interest Rate on any balances. When you have an existing arranged overdraft limit and go over this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge Standard Debit Interest Rate on any balance over your arranged overdraft facility. In either of these circumstances, unarranged overdraft charges will be applied on each working day that your account is overdrawn (if you don't have an arranged overdraft) or you go over your arranged overdraft limit (if you have an arranged overdraft). For details of our fees and charges, please see our Business Price List and for information on our Interest Rates, see Additional Information below.

Your debit card

For debit card charges and how foreign currency transactions are converted to sterling please refer to the Business Price List.

Additional Information

A copy of [our] Business Price List and the Business Banking Terms and Conditions can be found on our website

www.business.hsbc.uk/en-gb/gb/generic/legal-information.

Information on our Interest Rates can be found on our website

www.business.hsbc.uk/en-gb/interest-rates/interest-rates-finance-borrowing.

This information is also available in our branches, by calling **03457 60 60 60** (lines are open GMT 8am to 10pm, Monday to Sunday) or by textphone **0345 12 55 63**. [Details of the interest rates we pay and charge are also separately available through these channels.]

To help us continuously improve our service and in the interests of security, we may monitor and/or record your telephone calls with us.

Personal Banking Customers

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, e.g. Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts, overdraft interest is charged on the whole overdraft balance above any interest free amount. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Commercial and Personal Banking Customers

Lost and Stolen Cards

If any of your cards are lost or stolen please call **0800 032 7075** or if you are calling from outside the UK, please call us on **+44 1442 422 929**. Lines are open 24 hours.

Dispute Resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us by calling **03457 60 60 60** (lines are open GMT 8am to 10pm, Monday to Sunday) or textphone **0345 12 55 63** to let us know how we can serve you better.

HSBC UK Bank plc, registered in England and Wales number 09928412. Registered office 1 Centenary Square, Birmingham B1 1HQ.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under reference number 765112.

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Overdrafts

Arranged overdraft: Where you ask us for an overdraft before making any transactions that take your account overdrawn, or over your current arranged overdraft limit.

Unarranged overdraft: When you make a payment that takes your account overdrawn if you don't have an arranged overdraft, or takes your account over your arranged overdraft limit.

Effective from 14 March 2020

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the HSBC Advance Bank Account, HSBC Bank Account, HSBC Current Account, Home Management Account and HSBC Graduate Bank Account is £20.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

Unarranged overdraft charges incurred before 14 March 2020 may debit your account after this date (we'll still give advance notice). Charges incurred before 14 March 2020 won't count towards the new £20 cap as they'll relate to the previous month's charging period.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently. Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any foreign currency debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made. For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Foreign Currency Transaction Fee'. Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day. For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, and to cash machines in the UK, if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee. Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

1 July to 31 July 2020

Account Name
Warminster Town Council

Your Statement

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 146

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,157.35
	CR MV- 21574633 -0407		216.50	
	CR MV- 21574633 -0507		230.70	
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR <i>1005/1002</i>		600.00	
09 Jul 20	TFR TRANSFER 21136496	1,204.55		5,000.00
	CR MV- 21574633 -0607		92.55	
10 Jul 20	TFR TRANSFER 21136496	92.55		5,000.00
	CR MV- 21574633 -0707		112.75	
	DD ATOS RE FUELGENIE	134.41		
	CR Westbury Town Coun			
	2007		3,001.10	
13 Jul 20	TFR TRANSFER 21136496	2,979.44		5,000.00
	CR MV- 21574633 -0807		97.15	
14 Jul 20	TFR TRANSFER 21136496	97.15		5,000.00
	CR MV- 21574633 -0907		44.95	
15 Jul 20	TFR TRANSFER 21136496	44.95		5,000.00
	CR MV- 21574633 -1007		182.95	
	CR MV- 21574633 -1207		334.95	
	CR MV- 21574633 -1107		365.70	
	DD WILTSHIRE COUNCIL	20.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	299.00		
16 Jul 20	TFR TRANSFER 21136496		670.40	5,000.00
	CR MV- 21574633 -1307		169.65	
	DD OFFICE EVOLUTION	39.44		
	BP AMAZON			
	206-4429465-996431	80.00		
	BP AMAZON			
	206-9184893-356355	54.75		
	BP AMAZON			
	131848041-2020-207	21.45		
	BP AMAZON			
	859593997520208949	31.14		
	BP AMAZON			
	705358265202018859	9.99		
	BP AMAZON			
	831026875202045801	5.89		
	BP AMAZON			
	12318220122027192	58.95		
	BP AMAZON			
	118595141202053375	6.42		
	BP ASHTON FARMS			
	1103376	107.40		
	BALANCE CARRIED FORWARD			4,754.22

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 147

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,754.22
BP	Cancer Research 211120 Refund	67.20 ✓		
BP	NIGEL CONNOR 2018+2156	144.00 ✓		
BP	DCK BEAVERS LTD TPC9150	222.00 ✓		
BP	Heritage Bristol 0000440138689768	600.00 ✓		
BP	TRADE UK/SCREWFIX 1075989825	60.92 ✓		
BP	OFFICE RIGHT 83948 + 3 others	519.55 ✓		
TFR	404523 21136496 INTERNET TRANSFER		31,000.00 ✓	
BP	Alzheimers Support Grant	2,000.00 ✓		
BP	Cop Heap Volunteer Grant	1,433.98 ✓		
BP	WVCP GROVELANDS GRANT 2020	500.00 ✓		
BP	HELP COUNSELLING GRANT 2020	300.00 ✓		
BP	ATHENAEUM TRUST GRANT 2020	2,000.00 ✓		
BP	RELATE WILTS-SOMER GRANT 2020	720.00 ✓		
BP	Cop Heap Volunteer Rights of Way	313.80 ✓		
BP	SUSTAINABLE WARMIN GRANT 2020	1,826.35 ✓		
BP	Warm & W Visually Grant 2020	500.00 ✓		
BP	WARM COMMUNITY HUB Warm Arts Week	2,000.00 ✓		
BP	MS THERAPY CENTRE GRANT 2020	1,884.00 ✓		
BP	Proludic gym equipment	14,279.00 ✓		
BP	Community Choir Grant 2020	720.00 ✓		
CR	CASH IN P.O. JUL16 8-10 THREE H@11:01		3,620.00 ✓	
CR	HSBC BACS CREDITS RTN FP ACC CLOSED		720.00 ✓	
	BALANCE CARRIED FORWARD			10,003.42

1 July to 31 July 2020

Account Name
Warminster Town Council

Your Statement

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 148

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			10,003.42
BP	Warm Cricket Club Grant 2020	2,000.00 ✓		
BP	Warm Town Football grant 2020	2,000.00 ✓		
BP	ADT FIRE & SEC 44626757-15	827.39 ✓		
BP	ASHTON FARMS 1103565 +829 +4034	351.44 ✓		
BP	COATES & PARKER 44512	140.16 ✓		
BP	D NAUGHTON ELECSER 10346	93.00 ✓		
BP	FARNFIELDS S42820	366.00 ✓		
BP	AMAZON 831026875202048059	11.77 ✓		
BP	AMAZON 140579851202076189	36.69 ✓		
BP	AMAZON 18053828120204571	34.40 ✓		
BP	AMAZON 135000381202043289	6.99 ✓		
BP	AMAZON 180135641202022515	28.52 ✓		
BP	AMAZON 122019751202021142	129.99 ✓		
BP	AMAZON 20432537237829913	107.96 ✓		
BP	OFFICE RIGHT 84312	181.96 ✓		
BP	OFFICE RIGHT 84290	60.35 ✓		
BP	OFFICE RIGHT 84332+84184	74.76 ✓		
BP	SYDENHAMS I5711546	1,242.00 ✓		
BP	WHEELERS 969466	330.00 ✓		
BP	WILTSHIRE C/TAX 90357876	650.00 ✓		
BP	ROUNDSTONE VENDING 27595	160.00 ✓		
BP	TRADE UK/SCREWFIX 10782021730 & 6	245.58 ✓		
	BALANCE CARRIED FORWARD			924.46

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 149

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			924.46
	TFR 404523 21136496			
	INTERNET TRANSFER		20,000.00 ✓	
	BP GB HEATING			
	1030L	4,573.20 ✓		
	BP IDVERDE			
	GM784347 & 4oth	9,301.33 ✓		
	BP MIRAGE SIGNS			
	35873	210.00 ✓		
	BP MIRAGE SIGNS			
	35925	2,304.00 ✓		
	BP NETITUDE			
	2479300	1,397.16 ✓		
17 Jul 20	TFR TRANSFER 21136496		1,861.23 ✓	5,000.00
	CR MV- 21574633 -1407		93.25 ✓	
	DD WEST MERCIA ENERGY	167.22 ✓		
	DD ATOS RE FUELGENIE	133.26 ✓		
	TFR 404523 21136496			
	INTERNET TRANSFER		32,000.00 ✓	
	TFR 404523 21136496			
	INTERNET TRANSFER	32,000.00 ✓		
	BP Incredible Edible	100.00 ✓		
	BP Wiltshire Sight			
	Grant 2020	700.00 ✓		
	BP Grist Environmenta			
	Skips	168.00 ✓		
	BP Churches Together			
	Grant	385.00 ✓		
20 Jul 20	TFR TRANSFER 21136496		1,560.23 ✓	5,000.00
	CR MV- 21574633 -1507		115.40 ✓	
	BP ASHTON FARMS			
	1104824	128.88 ✓		
	BP AUDITING SOLUTIONS			
	A6631	534.00 ✓		
	BP CHUBB FIRE & SEC			
	8245898	172.70 ✓		
	BP Grist Environmenta			
	319946	1,559.10 ✓		
	BP TRADE UK/SCREWFIX			
	1081518715 & 8 oth	427.38 ✓		
	BP ROUNDSTONE VENDING			
	27665	104.00 ✓		
	BP OFFICE RIGHT			
	84510 & 5 others	507.06 ✓		
	BALANCE CARRIED FORWARD			1,682.28

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 150

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			1,682.28
	BP WHEELERS			
	969630	151.20		
	BP AMAZON			
	192685095	7.14		
	BP AMAZON			
	249207637	42.12		
	BP AMAZON			
	1263702055-2020-62	10.69		
	BP AMAZON			
	128249771-2020-127	15.95		
	BP AMAZON			
	133475141-2020-159	127.85		
	BP AMAZON			
	204-9715448-978516	74.97		
	BP AMAZON			
	394017295-2020-167	18.75		
	BP AMAZON			
	three various	126.90		
	TFR 404523 21136496			
	INTERNET TRANSFER		6,000.00	
	BP DCK BEAVERS LTD			
	TPC9208	1,356.97		
	BP PHARAOH LAW			
	106	2,404.00		
	BP VITA PLAY			
	2517	1,728.00		
	BP Tudor Environmenta			
	INV0074181	347.16		
	TFR 404523 21136496			
	INTERNET TRANSFER		5,000.00	
	BP WILTSHIRE C/TAX			
	90358261	1,700.00		
	BP WILTSHIRE C/TAX			
	90358866	612.77		
	TFR TRANSFER 21136496		1,042.19	5,000.00
21 Jul 20	CR MV- 21574633 -1607		167.05	
	BP JULY PAYROLL			
	WILTSHIRE COUNCIL			
	BIB BACS PAYMENT	32,082.55		
	DD S/LINE 112379418	46.43		
	DD S/LINE 112409646	72.49		
	DD BOOKER LTD -BK	923.13		
	TFR 404523 21136496			
	INTERNET TRANSFER		32,000.00	
	BALANCE CARRIED FORWARD			4,042.45

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 151

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,042.45
	DR TOTAL CHARGES			
	TO 29JUN2020	20.70		
	BP MIRAGE SIGNS			
	35931	153.66		
22 Jul 20	TFR TRANSFER 21136496		1,131.91	5,000.00
	CR MV- 21574633 -1907		42.65	
	CR MV- 21574633 -1707		280.05	
	CR MV- 21574633 -1807		354.15	
23 Jul 20	TFR TRANSFER 21136496	676.85		5,000.00
	CR MV- 21574633 -2007		221.80	
	CR MV- 21574633 -1907		250.75	
	DD VWFS UK LIMITED WNZO NCA	33.98		
	CR CASH IN P.O. JUL23			
	8-10 THREE H@11:42		1,656.00	
24 Jul 20	TFR TRANSFER 21136496	2,094.57		5,000.00
	CR MV- 21574633 -2107		260.80	
	DD O2	138.80		
	DD ATOS RE FUELGENIE	165.81		
27 Jul 20	TFR TRANSFER 21136496		43.81	5,000.00
	CR CHQ IN AT 407080		140.00	
	CR MV- 21574633 -2207		299.50	
	DD ALD AUTOMOTIVE	3,779.28		
28 Jul 20	TFR TRANSFER 21136496		3,339.78	5,000.00
	CR MV- 21574633 -2307		204.85	
	BP Warminster Action			
	Grant	2,388.00		
	BP ASHTON FARMS			
	1105157 & 3 others	386.64		
	BP DCK BEAVERS LTD			
	TPC9226	774.00		
	BP Mark Ingram			
	decorating cc	1,150.00		
	BP AMAZON			
	1193234245-2020-29	24.78		
	BP AMAZON			
	171268201-2020-429	18.09		
	BP AMAZON			
	2020-267894593	23.43		
	BP TRADE UK/SCREWFIX			
	1084906813 & 1 oth	33.75		
	BP OFFICE RIGHT			
	84693	16.34		
	TFR 404523 21136496			
	INTERNET TRANSFER		10,000.00	
	BALANCE CARRIED FORWARD			10,389.82

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 152

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			10,389.82
	BP IDVERDE			
	GM786239 & 40THER	9,301.33		
	BP Drinksup			
	SITP Refund	150.00		
29 Jul 20	TFR TRANSFER 21136496		4,061.51	5,000.00
	CR MV- 21574633 -2507		37.20	
	CR MV- 21574633 -2607		194.35	
	CR MV- 21574633 -2407		268.25	
	BP NETITUDE			
	24805	4,758.34		
	TFR 404523 21136496			
	INTERNET TRANSFER		8,000.00	
	BP MIRAGE SIGNS			
	35951	552.00		
	BP WATER 2 BUSINESS			
	1055831065	85.30		
	BP Scarb			
	1000011197	480.00		
	BP Edifice Design			
	SI 86	2,940.00		
30 Jul 20	TFR TRANSFER 21136496		315.84	5,000.00
	CR MV- 21574633 -2707		16.30	
	SO HUNOT HR	240.00		
	BP FARNFIELDS			
	TF022278-0017	3,227.10		
	BP			
	SITP Refund 1020/20 VAT	50.00		
31 Jul 20	TFR TRANSFER 21136496		3,500.80	5,000.00
	CR MV- 21574633 -2807		248.95	
	BP PAYE FEB 2020			
	HMRC			
	BIB BACS PAYMENT	4,684.19		
	DD HILLS WASTE SOLUTI	331.08		
	DD ATOS RE FUELGENIE	216.37		
	TFR 404523 21136496			
	INTERNET TRANSFER		5,000.00	
31 Jul 20	TFR TRANSFER 21136496	17.31		5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 July to 31 July 2020

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 153

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	<i>balance</i>	<i>AER variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAF variable</i>
Credit interest is not paid			Debit interest		21.34%

049500_213 1/ 4 00007 5249 1239 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	725,382.87
Payments In	41,400.48
Payments Out	169,610.95
Closing Balance	597,172.40

Interest Rate - Valid as at end date of the statement period
0.00% AER

International Bank Account Number
GB85HBUK40452321136496

Branch Identifier Code
HBUKGB4161U

1 July to 31 July 2020

Account Name
Warminster Town Council

Sortcode Account Number Sheet Number
40-45-23 21136496 457

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
30 Jun 20	BALANCE BROUGHT FORWARD			725,382.87
01 Jul 20	TFR TRANSFER 91001000	2,350.88		723,031.99
02 Jul 20	TFR TRANSFER 91001000		81.40	723,113.39
03 Jul 20	TFR TRANSFER 91001000		2,111.71	725,225.10
06 Jul 20	TFR TRANSFER 91001000	323.53		724,901.57
07 Jul 20	TFR TRANSFER 91001000	408.84		724,492.73
08 Jul 20	TFR TRANSFER 91001000		1,204.55	725,697.28
09 Jul 20	TFR TRANSFER 91001000		92.55	725,789.83
10 Jul 20	TFR TRANSFER 91001000		2,979.44	728,769.27
13 Jul 20	TFR TRANSFER 91001000		97.15	728,866.42
14 Jul 20	TFR TRANSFER 91001000		44.95	728,911.37
15 Jul 20	TFR TRANSFER 91001000	670.40		728,240.97
16 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	31,000.00		
	TFR 404523 91001000			
	INTERNET TRANSFER	20,000.00		
	TFR TRANSFER 91001000	1,861.23		675,379.74
17 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	32,000.00		
	TFR 404523 91001000			
	INTERNET TRANSFER		32,000.00	
	TFR TRANSFER 91001000	1,560.23		673,819.51
20 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	6,000.00		
	TFR 404523 91001000			
	INTERNET TRANSFER	5,000.00		
	BALANCE CARRIED FORWARD			662,819.51

Commercial Banking Customers

Interest and Charges

[Your] Business Banking Terms and Conditions cover how and when we can charge our interest rates and charges.

Details of Debit interest together with details of the interest rate we pay and charge in full [for all accounts] are available in [our] Business Price List. All [our] business current accounts are non-interest bearing when in credit unless we individually agree a rate with you.

Overdrafts:

Arranged overdraft:

Where you ask us for an overdraft before making any transactions that takes your account overdrawn, or over your current arranged overdraft limit. Interest rates are individually agreed, for a period of 12 months, and are linked to the Bank of England base rate. For details of our fees and charges, please refer to our Business Price List – see Additional Information below.

Unarranged overdraft:

When you make a payment that takes your account overdrawn if you don't have an arranged overdraft limit, or takes your account over your arranged overdraft limit. When you don't have an arranged overdraft limit, we will charge our Business Standard Debit Interest Rate on any balances. When you have an existing arranged overdraft limit and go over this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge Standard Debit Interest Rate on any balance over your arranged overdraft facility. In either of these circumstances, unarranged overdraft charges will be applied on each working day that your account is overdrawn (if you don't have an arranged overdraft) or you go over your arranged overdraft limit (if you have an arranged overdraft). For details of our fees and charges, please see our Business Price List and for information on our Interest Rates, see Additional Information below.

Your debit card

For debit card charges and how foreign currency transactions are converted to sterling please refer to the Business Price List.

Additional Information

A copy of [our] Business Price List and the Business Banking Terms and Conditions can be found on our website

www.business.hsbc.uk/en-gb/gb/generic/legal-information.

Information on our Interest Rates can be found on our website

www.business.hsbc.uk/en-gb/interest-rates/interest-rates-finance-borrowing.

This information is also available in our branches, by calling **03457 60 60 60** (lines are open GMT 8am to 10pm, Monday to Sunday) or by textphone **0345 12 55 63**. [Details of the interest rates we pay and charge are also separately available through these channels.]

To help us continuously improve our service and in the interests of security, we may monitor and/or record your telephone calls with us.

Personal Banking Customers

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, e.g. Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts, overdraft interest is charged on the whole overdraft balance above any interest free amount. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Commercial and Personal Banking Customers

Lost and Stolen Cards

If any of your cards are lost or stolen please call **0800 032 7075** or if you are calling from outside the UK, please call us on **+44 1442 422 929**. Lines are open 24 hours.

Dispute Resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us by calling **03457 60 60 60** (lines are open GMT 8am to 10pm, Monday to Sunday) or textphone **0345 12 55 63** to let us know how we can serve you better.

HSBC UK Bank plc, registered in England and Wales number 09928412. Registered office 1 Centenary Square, Birmingham B1 1HQ.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under reference number 765112.

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Overdrafts

Arranged overdraft: Where you ask us for an overdraft before making any transactions that take your account overdrawn, or over your current arranged overdraft limit.

Unarranged overdraft: When you make a payment that takes your account overdrawn if you don't have an arranged overdraft, or takes your account over your arranged overdraft limit.

Effective from 14 March 2020

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the HSBC Advance Bank Account, HSBC Bank Account, HSBC Current Account, Home Management Account and HSBC Graduate Bank Account is £20.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

Unarranged overdraft charges incurred before 14 March 2020 may debit your account after this date (we'll still give advance notice). Charges incurred before 14 March 2020 won't count towards the new £20 cap as they'll relate to the previous month's charging period.

Your debit card

When you use your card outside the UK, your statement will show where the transaction took place, the amount spent in foreign currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently. Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any foreign currency debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made. For foreign currency transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Foreign Currency Transaction Fee'. Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day. For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, and to cash machines in the UK, if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee. Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

1 July to 31 July 2020

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 21136496 458

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			662,819.51
21 Jul 20	TFR TRANSFER 91001000	1,042.19		661,777.32
	TFR 404523 91001000			
	INTERNET TRANSFER	32,000.00		
	TFR TRANSFER 91001000	1,131.91		628,645.41
22 Jul 20	TFR TRANSFER 91001000		676.85	629,322.26
23 Jul 20	TFR TRANSFER 91001000		2,094.57	631,416.83
24 Jul 20	TFR TRANSFER 91001000	43.81		631,373.02
27 Jul 20	TFR TRANSFER 91001000	3,339.78		628,033.24
28 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	10,000.00		
	TFR TRANSFER 91001000	4,061.51		613,971.73
29 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	8,000.00		
	TFR TRANSFER 91001000	315.84		605,655.89
30 Jul 20	TFR TRANSFER 91001000	3,500.80		602,155.09
31 Jul 20	TFR 404523 91001000			
	INTERNET TRANSFER	5,000.00		
	TFR TRANSFER 91001000		17.31	597,172.40
31 Jul 20	BALANCE CARRIED FORWARD			597,172.40

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Council Administration							
1176 Precept	590,333	1,180,666	590,333			50.0%	
1177 Precept Allocation	(46,000)	(46,000)	0			100.0%	
1190 Interest Receivable	927	5,000	4,073			18.5%	
1300 Dog Bag Sales	180	1,000	820			18.0%	
Council Administration :- Income	545,440	1,140,666	595,226			47.8%	0
4001 Salaries	50,155	162,000	111,845		111,845	31.0%	
4008 Training	350	2,500	2,150		2,150	14.0%	
4009 Travel	81	200	119		119	40.3%	
4010 Health & Safety	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	12,400	37,200	24,800		24,800	33.3%	
4020 Consumables & Other Expenses	19	1,500	1,481		1,481	1.3%	
4022 Postage & Telephone	824	3,000	2,176		2,176	27.5%	
4023 Printing & Stationery	75	1,500	1,425		1,425	5.0%	
4024 Photocopier Charges	69	3,000	2,931		2,931	2.3%	
4025 IT (Website & Email)	9,247	4,500	(4,747)		(4,747)	205.5%	
4027 Subscriptions and Publications	2,058	3,500	1,442		1,442	58.8%	
4028 Insurance	3,142	9,200	6,058		6,058	34.2%	
4029 Licences	816	0	(816)		(816)	0.0%	
4030 Recruitment Advertising	0	1,100	1,100		1,100	0.0%	
4036 Repairs and Renewals	0	500	500		500	0.0%	
4040 Equipment/Furniture	70	1,000	930		930	7.0%	
4056 Accountancy Fees	2,680	13,500	10,820		10,820	19.8%	
4057 Audit Fees	445	2,460	2,015		2,015	18.1%	
4058 Legal Fees	4,896	1,000	(3,896)		(3,896)	489.6%	
4059 Other Professional Fees	600	4,000	3,400		3,400	15.0%	
4060 Bank Charges	61	1,500	1,439		1,439	4.1%	
Council Administration :- Indirect Expenditure	87,989	253,660	165,671	0	165,671	34.7%	0
Net Income over Expenditure	457,451	887,006	429,555				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic and Democratic</u>							
4033 Advertising	117	1,500	1,383		1,383	7.8%	
4080 Mayoral Expenses	(1,861)	1,000	2,861		2,861	(186.1%)	
4082 Town Crier	0	1,000	1,000		1,000	0.0%	
4086 Civic Regalia	0	200	200		200	0.0%	
6319 Tfr to Elections Reserve	0	5,000	5,000		5,000	0.0%	
Civic and Democratic :- Indirect Expenditure	<u>(1,744)</u>	<u>8,700</u>	<u>10,444</u>	<u>0</u>	<u>10,444</u>	<u>(20.0%)</u>	<u>0</u>
Net Expenditure	<u>1,744</u>	<u>(8,700)</u>	<u>(10,444)</u>				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>103 Policy and Communications</u>							
4033 Advertising	146	1,000	854		854	14.6%	
4034 Newsletter	(130)	2,000	2,130		2,130	(6.5%)	
4084 Town Promotion	380	3,000	2,620		2,620	12.7%	
Policy and Communications :- Indirect Expenditure	396	6,000	5,604	0	5,604	6.6%	0
Net Expenditure	(396)	(6,000)	(5,604)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104 Council Events							
1701 Christmas Events Income	0	3,500	3,500			0.0%	
Council Events :- Income	0	3,500	3,500			0.0%	0
4032 Adverts - Events	154	1,000	846		846	15.4%	
4081 Civic Events	0	2,000	2,000		2,000	0.0%	
4087 Civic Service	0	500	500		500	0.0%	
4706 Christmas Lights	0	20,000	20,000		20,000	0.0%	
4720 Remembrance Service	0	1,000	1,000		1,000	0.0%	
Council Events :- Indirect Expenditure	154	24,500	24,346	0	24,346	0.6%	0
Net Income over Expenditure	(154)	(21,000)	(20,846)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107 Grants and Projects							
1180 Grants Recieved	14,533	0	(14,533)			0.0%	
Grants and Projects :- Income	14,533	0	(14,533)				0
4700 Grants - Large	18,998	15,000	(3,998)		(3,998)	126.7%	
4703 WCR Community Radio SLA	2,500	10,000	7,500		7,500	25.0%	
4704 Warminster Community Hub SLA	0	6,000	6,000		6,000	0.0%	
4707 Catenary Cable Maintenance DON	36	0	(36)		(36)	0.0%	
4710 Enterprise Warminster	103	2,100	1,997		1,997	4.9%	
4712 Grant - Warminster Carnival	0	3,500	3,500		3,500	0.0%	
4714 Neighbourhood Planning	309	0	(309)		(309)	0.0%	
4715 INSPIRE	0	3,500	3,500		3,500	0.0%	
4718 Warminster Wobble	0	3,000	3,000		3,000	0.0%	
6334 Tfr to Grants	814	0	(814)		(814)	0.0%	
Grants and Projects :- Indirect Expenditure	22,760	43,100	20,340	0	20,340	52.8%	0
Net Income over Expenditure	(8,227)	(43,100)	(34,873)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201 CCTV							
1177 Precept Allocation	46,000	46,000	0			100.0%	
1201 CCTV-Dewey Trust Grant	0	5,000	5,000			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	0	5,898	5,898			0.0%	
1206 CCTV-Westbury TC Fees	2,501	10,294	7,793			24.3%	
CCTV :- Income	48,501	67,192	18,691			72.2%	0
4001 Salaries	15,789	45,779	29,990		29,990	34.5%	
4008 Training	0	1,000	1,000		1,000	0.0%	
4014 Electricity and Gas	(20)	400	420		420	(5.0%)	
4020 Consumables & Other Expenses	5	100	95		95	5.3%	
4021 BT Redcare	13,591	13,150	(441)		(441)	103.4%	
4022 Postage & Telephone	19	1,200	1,181		1,181	1.6%	
4023 Printing & Stationery	0	400	400		400	0.0%	
4028 Insurance	372	1,150	778		778	32.3%	
4029 Licences	0	1,100	1,100		1,100	0.0%	
4036 Repairs and Renewals	657	1,500	844		844	43.8%	
4037 Maintenance Contracts	0	4,000	4,000		4,000	0.0%	
4040 Equipment/Furniture	43	0	(43)		(43)	0.0%	
5325 Tfr from CCTV	0	(2,587)	(2,587)		(2,587)	0.0%	
CCTV :- Indirect Expenditure	30,455	67,192	36,737	0	36,737	45.3%	0
Net Income over Expenditure	18,046	0	(18,046)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202</u>	<u>Dewey House</u>							
1005	Rent Received	3,720	7,200	3,480			51.7%	
	Dewey House :- Income	3,720	7,200	3,480			51.7%	0
4011	Rates	2,148	5,390	3,242		3,242	39.9%	
4012	Water Rates	35	200	165		165	17.7%	
4014	Electricity and Gas	746	3,000	2,254		2,254	24.9%	
4020	Consumables & Other Expenses	81	200	119		119	40.5%	
4028	Insurance	471	1,450	979		979	32.5%	
4035	Refuse Collection\Bin Emptying	(20)	0	20		20	0.0%	
4036	Repairs and Renewals	504	1,500	996		996	33.6%	
4037	Maintenance Contracts	1,000	1,250	250		250	80.0%	
	Dewey House :- Indirect Expenditure	4,965	12,990	8,025	0	8,025	38.2%	0
	Net Income over Expenditure	(1,246)	(5,790)	(4,544)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
209 Outside Services							
4001 Salaries	16,991	72,718	55,727		55,727	23.4%	
4007 Uniform	113	200	87		87	56.7%	
4008 Training	0	1,000	1,000		1,000	0.0%	
4040 Equipment/Furniture	122	0	(122)		(122)	0.0%	
4042 Vehicle Costs	5,762	5,500	(262)		(262)	104.8%	
Outside Services :- Indirect Expenditure	22,988	79,418	56,430	0	56,430	28.9%	0
Net Expenditure	(22,988)	(79,418)	(56,430)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210	Town Park							
1006	Rent - 23 Weymouth St	0	3,960	3,960			0.0%	
1020	Town Park Events Income	(2)	4,000	4,002			0.0%	
1550	Boats Income	0	4,500	4,500			0.0%	
	Town Park :- Income	(2)	12,460	12,462			0.0%	0
4001	Salaries	8,669	13,300	4,631		4,631	65.2%	
4008	Training	0	200	200		200	0.0%	
4011	Rates	1,201	0	(1,201)		(1,201)	0.0%	
4012	Water Rates	3,346	14,000	10,654		10,654	23.9%	
4014	Electricity and Gas	214	2,500	2,286		2,286	8.6%	
4020	Consumables & Other Expenses	27	300	273		273	9.1%	
4023	Printing & Stationery	0	100	100		100	0.0%	
4028	Insurance	393	1,200	807		807	32.7%	
4035	Refuse Collection\Bin Emptying	433	4,000	3,567		3,567	10.8%	
4036	Repairs and Renewals	1,133	25,000	23,867		23,867	4.5%	
4038	Grounds Maintenance	13,431	40,000	26,569		26,569	33.6%	
4040	Equipment/Furniture	358	5,000	4,642		4,642	7.2%	
4059	Other Professional Fees	2,450	0	(2,450)		(2,450)	0.0%	
4085	Town Park Events	1,618	6,500	4,883		4,883	24.9%	
5329	Tfr from Open Spaces	(2,450)	0	2,450		2,450	0.0%	
	Town Park :- Indirect Expenditure	30,822	112,100	81,278	0	81,278	27.5%	0
	Net Income over Expenditure	(30,824)	(99,640)	(68,816)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>211 Open Spaces</u>							
4012 Water Rates	74	30	(44)		(44)	246.3%	
4038 Grounds Maintenance	2,350	15,000	12,650		12,650	15.7%	
4040 Equipment/Furniture	142	250	108		108	56.7%	
Open Spaces :- Indirect Expenditure	2,566	15,280	12,714	0	12,714	16.8%	0
Net Expenditure	(2,566)	(15,280)	(12,714)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>212 Cemetery and Churchyard</u>							
1212 Burial Fees	354	1,500	1,146			23.6%	
Cemetery and Churchyard :- Income	354	1,500	1,146			23.6%	0
4011 Rates	76	175	99		99	43.5%	
4028 Insurance	310	950	640		640	32.7%	
Cemetery and Churchyard :- Indirect Expenditure	387	1,125	738	0	738	34.4%	0
Net Income over Expenditure	(33)	375	408				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>213 Public Conv - Town Park</u>							
4020 Consumables & Other Expenses	18	0	(18)		(18)	0.0%	
4036 Repairs and Renewals	58	250	192		192	23.3%	
4040 Equipment/Furniture	15	0	(15)		(15)	0.0%	
4200 Public Toilets	629	8,000	7,371		7,371	7.9%	
Public Conv - Town Park :- Indirect Expenditure	<u>720</u>	<u>8,250</u>	<u>7,530</u>	<u>0</u>	<u>7,530</u>	<u>8.7%</u>	<u>0</u>
Net Expenditure	<u>(720)</u>	<u>(8,250)</u>	<u>(7,530)</u>				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
214 Public Conv - Central Car Park							
4011 Rates	0	3,010	3,010		3,010	0.0%	
4012 Water Rates	148	2,500	2,352		2,352	5.9%	
4014 Electricity and Gas	183	1,500	1,317		1,317	12.2%	
4020 Consumables & Other Expenses	18	0	(18)		(18)	0.0%	
4028 Insurance	80	175	95		95	45.9%	
4036 Repairs and Renewals	58	1,500	1,442		1,442	3.9%	
4040 Equipment/Furniture	15	0	(15)		(15)	0.0%	
4200 Public Toilets	1,886	11,500	9,614		9,614	16.4%	
Public Conv - Central Car Park :- Indirect Expenditure	2,388	20,185	17,797	0	17,797	11.8%	0
Net Expenditure	(2,388)	(20,185)	(17,797)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>215 Street Furniture</u>							
4028 Insurance	91	360	269		269	25.3%	
4040 Equipment/Furniture	0	1,500	1,500		1,500	0.0%	
4803 Baskets & Tubs	4,266	9,000	4,734		4,734	47.4%	
Street Furniture :- Indirect Expenditure	4,357	10,860	6,503	0	6,503	40.1%	0
Net Expenditure	(4,357)	(10,860)	(6,503)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe							
1600 Pavillion Cafe Sales	11,832	40,000	28,168			29.6%	
1601 Putting Green Income	0	1,000	1,000			0.0%	
Pavilion Cafe :- Income	11,832	41,000	29,168			28.9%	0
3540 Pavilion Purchases	5,325	20,000	14,675		14,675	26.6%	
Pavilion Cafe :- Direct Expenditure	5,325	20,000	14,675	0	14,675	26.6%	0
4001 Salaries	8,525	51,094	42,569		42,569	16.7%	
4007 Uniform	0	150	150		150	0.0%	
4008 Training	0	250	250		250	0.0%	
4016 Cleaning	0	100	100		100	0.0%	
4020 Consumables & Other Expenses	584	2,000	1,416		1,416	29.2%	
4022 Postage & Telephone	11	700	689		689	1.5%	
4023 Printing & Stationery	0	200	200		200	0.0%	
4036 Repairs and Renewals	1,603	2,000	397		397	80.1%	
4040 Equipment/Furniture	909	500	(409)		(409)	181.8%	
4055 Stocktaking Fees	60	240	180		180	25.0%	
4061 Streamline Charges	348	700	352		352	49.7%	
Pavilion Cafe :- Indirect Expenditure	12,039	57,934	45,895	0	45,895	20.8%	0
Net Income over Expenditure	(5,532)	(36,934)	(31,402)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>217</u>	<u>Play Areas</u>							
4010	Health & Safety	0	1,000	1,000		1,000	0.0%	
4016	Cleaning	0	1,000	1,000		1,000	0.0%	
4020	Consumables & Other Expenses	289	450	161		161	64.3%	
4023	Printing & Stationery	0	100	100		100	0.0%	
4028	Insurance	0	4,050	4,050		4,050	0.0%	
4035	Refuse Collection\Bin Emptying	0	3,382	3,382		3,382	0.0%	
4036	Repairs and Renewals	1,440	25,000	23,560		23,560	5.8%	
4037	Maintenance Contracts	1,517	11,000	9,483		9,483	13.8%	
4038	Grounds Maintenance	3,034	15,000	11,966		11,966	20.2%	
4040	Equipment/Furniture	118	0	(118)		(118)	0.0%	
4044	Tree Works	0	2,000	2,000		2,000	0.0%	
Play Areas :- Indirect Expenditure		<u>6,399</u>	<u>62,982</u>	<u>56,583</u>	<u>0</u>	<u>56,583</u>	<u>10.2%</u>	<u>0</u>
Net Expenditure		<u>(6,399)</u>	<u>(62,982)</u>	<u>(56,583)</u>				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>218 Skate Park</u>							
4036 Repairs and Renewals	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,000)</u>	<u>(1,000)</u>				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>299 Services to be devolved</u>							
4000 UNALLOCATED GLOBAL BUDGET	4,903	350,000	345,097		345,097	1.4%	
4058 Legal Fees	306	0	(306)		(306)	0.0%	
Services to be devolved :- Indirect Expenditure	5,209	350,000	344,791	0	344,791	1.5%	0
Net Expenditure	(5,209)	(350,000)	(344,791)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301 Civic Centre							
1001 Letting Income	(56)	40,000	40,056			(0.1%)	
1002 Events Income	0	1,000	1,000			0.0%	
Civic Centre :- Income	(56)	41,000	41,056			(0.1%)	0
4001 Salaries	23,476	65,000	41,524		41,524	36.1%	
4007 Uniform	0	200	200		200	0.0%	
4008 Training	0	500	500		500	0.0%	
4011 Rates	2,792	7,020	4,228		4,228	39.8%	
4012 Water Rates	418	1,500	1,082		1,082	27.9%	
4013 Rent Payable (Internal)	(12,400)	(37,200)	(24,800)		(24,800)	33.3%	
4014 Electricity and Gas	2,343	15,000	12,657		12,657	15.6%	
4016 Cleaning	328	500	172		172	65.6%	
4020 Consumables & Other Expenses	95	1,250	1,155		1,155	7.6%	
4022 Postage & Telephone	60	900	840		840	6.7%	
4028 Insurance	830	2,600	1,770		1,770	31.9%	
4029 Licences	0	2,500	2,500		2,500	0.0%	
4031 Publicity & Marketing	242	500	258		258	48.4%	
4035 Refuse Collection\Bin Emptying	189	1,300	1,111		1,111	14.6%	
4036 Repairs and Renewals	1,150	12,000	10,850		10,850	9.6%	
4037 Maintenance Contracts	6,304	7,500	1,196		1,196	84.0%	
4040 Equipment/Furniture	94	1,000	906		906	9.4%	
4055 Stocktaking Fees	60	120	60		60	50.0%	
4061 Streamline Charges	54	300	246		246	18.1%	
4801 Events Funding	0	1,500	1,500		1,500	0.0%	
Civic Centre :- Indirect Expenditure	26,035	83,990	57,955	0	57,955	31.0%	0
Net Income over Expenditure	(26,091)	(42,990)	(16,899)				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305 Civic Centre Bar							
1580 Bar Sales	12	15,000	14,988			0.1%	
Civic Centre Bar :- Income	12	15,000	14,988			0.1%	0
3530 Bar Purchases	0	6,000	6,000		6,000	0.0%	
3531 Bar Gas & Consumables	114	400	286		286	28.4%	
Civic Centre Bar :- Direct Expenditure	114	6,400	6,286	0	6,286	1.8%	0
4040 Equipment/Furniture	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	250	250	0	250	0.0%	0
Net Income over Expenditure	(102)	8,350	8,452				

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

July 2020

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
499 Capital Expenditure							
1180 Grants Recieved	4,072	0	(4,072)			0.0%	
Capital Expenditure :- Income	4,072	0	(4,072)				0
4901 Loan Repayment Capital	0	23,462	23,462		23,462	0.0%	
4902 Loan Repayment Interest	0	16,140	16,140		16,140	0.0%	
4920 CAP - Capital Projects	650	0	(650)		(650)	0.0%	
4929 CAP - Outdoor Gym	11,900	0	(11,900)		(11,900)	0.0%	
4930 CAP - Play Area Signs	1,920	0	(1,920)		(1,920)	0.0%	
5315 Tfr from Capital Projects	(650)	0	650		650	0.0%	
5348 Tfr frm Outdoor Gym EMR	(10,072)	0	10,072		10,072	0.0%	
6315 Tfr to Capital Projects	44,000	44,000	0		0	100.0%	
6348 Tfr to Outdoor Gym EMR	4,072	0	(4,072)		(4,072)	0.0%	
Capital Expenditure :- Indirect Expenditure	51,820	83,602	31,782	0	31,782	62.0%	0
Net Income over Expenditure	(47,748)	(83,602)	(35,854)				
Grand Totals:- Income	628,405	1,329,518	701,113			47.3%	
Expenditure	316,141	1,329,518	1,013,377	0	1,013,377	23.8%	
Net Income over Expenditure	312,264	0	(312,264)				
Movement to/(from) Gen Reserve	312,264						

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/07/2020	West mercia Energy	DDR1	203.95	203.95		501			10790-Elec April 20
01/07/2020	Water2Business	DDR2	13.50	13.50		501			Purchase Ledger
01/07/2020	Fuel Genie DDR	DDR3	40.00	40.00		501			4295010/10633/Fuel Genie DDR
01/07/2020	W2B-70064023	DDR4	192.00	192.00		501			Purchase Ledger
01/07/2020	W2B-70006826	DDR5	1,165.50	1,165.50		501			Purchase Ledger
01/07/2020	Premium Credit	Std Ord	1,478.16			4028	101	800.42	Premium Credit Insurance 20-21
						4707	107	9.46	Premium Credit Insurance 20-21
						4028	201	97.56	Premium Credit Insurance 20-21
						4028	202	123.57	Premium Credit Insurance 20-21
						4028	210	103.03	Premium Credit Insurance 20-21
						4028	212	81.45	Premium Credit Insurance 20-21
						4028	214	14.49	Premium Credit Insurance 20-21
						4028	215	30.45	Premium Credit Insurance 20-21
						4028	301	217.73	Premium Credit Insurance 20-21
03/07/2020	Grenke Leasing Ltd	DDR6	318.89	318.89		501			Purchase Ledger
06/07/2020	VMFS UK Ltd	S/O	405.53		67.59	4042	209	337.94	WN20 NCA Lease
07/07/2020	Booker	DDR7	489.84	489.84		501			Purchase Ledger
10/07/2020	Fuel Genie DDR	DDR8	134.41	134.41		501			4330595/10634/Fuel Genie DDR
15/07/2020	Wiltshire Council	Std Ord	20.00			4011	212	20.00	WC Rates Boreham Rd Cemertery
15/07/2020	Wiltshire Council	Std Ord	699.00			4011	301	699.00	WC Rates Civic Centre
15/07/2020	Wiltshire Council	Std Ord	536.00			4011	202	536.00	WC Rates Dewey House
15/07/2020	Wiltshire Council	Std Ord	299.00			4011	210	299.00	Non-dom Rates Town Park
16/07/2020	Office Evolution Ltd	DDR9	39.44	39.44		501			10758- Photocopying charge
16/07/2020	Amazon Business	FP1	80.00	80.00		501			1CLH-Q9HV- 316L/10593/Amazo Bu
16/07/2020	Cancer Research	FP10	67.20	67.20		501			REFUND/10613/Can Research
16/07/2020	Nigel J Connor	FP11	144.00	144.00		501			2156/10591/Nigel J Connor
Subtotal Carried Forward:			6,326.42	2,888.73	67.59			3,370.10	

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
16/07/2020	DCK Accounting Solutions Ltd	FP12	222.00	222.00		501			TPC9150/10592/DC Accounting S
16/07/2020	Heritage Automotive Ltd	FP13	600.00	600.00		501			10766-New van lease
16/07/2020	Screwfix Direct Ltd	FP14	60.92	60.92		501			1076440878/10605/Dire
16/07/2020	Office Right Business Solution	FP15	519.55	519.55		501			10770-Vegwarecups + lids
16/07/2020	Alzheimers Support	FP16	2,000.00	2,000.00		501			10771-Alz Support grant 20/21
16/07/2020	Cop Heap Volunteers	FP17	1,433.98	1,433.98		501			10773-Cop Heap Grant 20/21
16/07/2020	HELP Counselling Services	FP18	300.00	300.00		501			10775-Help Counsel Grant 20/21
16/07/2020	Warm. & Villages Community Par	FP19	500.00	500.00		501			10774-WVCP Grant 20/21
16/07/2020	Amazon Business	FP2	54.75	54.75		501			19Q9-CJXM-K34J/10594/Amazo Bu
16/07/2020	Warminster Athenaeum Trust	FP20	2,000.00	2,000.00		501			10772-Athenaeum Grant 20/21
16/07/2020	Relate Mid Wiltshire	FP21	720.00	720.00		501			10777-Relate Grant 20/21
16/07/2020	Cop Heap Volunteers	FP22	313.80	313.80		501			10778-Salisbury Plain grant21
16/07/2020	Sustainable Warminster	FP23	1,826.35	1,826.35		501			10779-Sustain Grant 20/21
16/07/2020	Warminster & Westbury Visually	FP24	500.00	500.00		501			10780-WWVHC Grant 20/21
16/07/2020	Warminster Arts Week	FP25	2,000.00	2,000.00		501			10781-Arts week grant 20/21
16/07/2020	Multiple Sclerosis Therapy Cen	FP26	1,884.00	1,884.00		501			10782-Sclerosis grant 20/21
16/07/2020	Proludic	FP27	14,279.00	14,279.00		501			Purchase Ledger
16/07/2020	Warminster Community Choir	FP28	720.00	720.00		501			10783-Choir grant 20/21
16/07/2020	Warminster Cricket Club	FP29	2,000.00	2,000.00		501			10785-Cricket club grant 20/21
16/07/2020	Amazon Business	FP3	21.45	21.45		501			INV-GB-131848041-202/10595/Ama
16/07/2020	Warminster Town Football Club	FP30	2,000.00	2,000.00		501			10784-FTC Grants 20/21
16/07/2020	ADT Fire & Security plc	FP31	827.39	827.39		501			44626757-15/10615/ADT Fire & S
16/07/2020	Ashton Farms	FP32	351.44	351.44		501			1104034/10625/Ash Farms
16/07/2020	Coates & Parker Ltd	FP33	140.16	140.16		501			44512/10631/Coate
Subtotal Carried Forward:			41,601.21	38,163.52	67.59			3,370.10	

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									& Parker Lt
16/07/2020	Dave Naughton Electrical Servi	FP34	93.00	93.00		501			10346/10647/Dave Naughton Elec
16/07/2020	Farnfields Solicitors	FP35	366.00	366.00		501			S/428/20/10632/Far Soli
16/07/2020	Amazon Business	FP36	11.77	11.77		501			INV-GB-831026875-20A/10621/Ama
16/07/2020	Amazon Business	FP37	36.69	36.69		501			INV-GB-140579851-202/10622/Ama
16/07/2020	Amazon Business	FP38	34.40	34.40		501			INV-GB-180538281-202/10620/Ama
16/07/2020	Amazon Business	FP39	6.99	6.99		501			INV-GB-135000281-202/10619/Ama
16/07/2020	Amazon Business	FP4	31.14	31.14		501			INV-GB-859593975-202/10596/Ama
16/07/2020	Amazon Business	FP40	28.52	28.52		501			INV-GB-180135641-202/10618/Ama
16/07/2020	Amazon Business	FP41	129.99	129.99		501			INV-GB-122019751-202/10617/Ama
16/07/2020	Amazon Business	FP42	107.96	107.96		501			1RMV-W9WN-4N3X/10616/Amazo Bu
16/07/2020	Office Right Business Solution	FP43	181.96	181.96		501			84312/10660/Office Right Busin
16/07/2020	Office Right Business Solution	FP44	60.35	60.35		501			84290/10659/Office Right Busin
16/07/2020	Office Right Business Solution	FP45	74.76	74.76		501			84184/10661/Office Right Busin
16/07/2020	Sydenhams Ltd	FP46	1,242.00	1,242.00		501			I5711546/10662/Sy Ltd
16/07/2020	Whealers (Westbury) Ltd	FP47	330.00	330.00		501			969466/10667/Whe (Westbur
16/07/2020	Wiltshire Council	FP48	650.00	650.00		501			10791-CATG contri. Smallbrook
16/07/2020	Roundstone Vending Limited	FP49	160.00	160.00		501			RVL27595/10650/R Vend
16/07/2020	Amazon Business	FP5	9.99	9.99		501			INV-GB-705358265-202/10597/Ama
16/07/2020	Screwfix Direct Ltd	FP50	245.58	245.58		501			1080200894/10657/Dire
16/07/2020	GB Heating Ltd	FP51	4,573.20	4,573.20		501			10788-Annual maint contract
16/07/2020	Idverde Limited	FP52	9,301.33	9,301.33		501			GM784348/10644/Id Limited
16/07/2020	Mirage Signs Limited	FP53	210.00	210.00		501			35873/10646/Mirage Signs Limit
16/07/2020	Mirage Signs Limited	FP54	2,304.00	2,304.00		501			35925/10645/Mirage Signs Limit
Subtotal Carried Forward:			61,790.84	58,353.15	67.59			3,370.10	

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
16/07/2020	Netitude Ltd	FP55	1,397.16	1,397.16		501			2479300/10648/Neti Ltd
16/07/2020	Amazon Business	FP6	5.89	5.89		501			INV-GB-831026875-202/10598/Ama
16/07/2020	Amazon Business	FP7	58.95	58.95		501			INV0GB-123182261-202/10599/Ama
16/07/2020	Amazon Business	FP8	6.42	6.42		501			INV-GB-118595141-202/10600/Ama
16/07/2020	Ashton Farms	FP9	107.40	107.40		501			1103376/10601/Ash Farms
17/07/2020	West mercia Energy	DDR10	167.22	167.22		501			11013058/10666/W mercia Ene
17/07/2020	Fuel Genie DDR	DDR11	133.26	133.26		501			10684-Motor fuel
17/07/2020	Incredible Edible	FP1	100.00	100.00		501			10776-Edible Grant 20/21
17/07/2020	Wiltshire Sight	FP2	700.00	700.00		501			10786-Wiltshire SighGrant20/21
17/07/2020	Grist Environmental	FP3	168.00	168.00		501			319485/10636/Grist Environment
17/07/2020	Churches Together	FP4	385.00	385.00		501			Purchase Ledger
20/07/2020	Ashton Farms	FP1	128.88	128.88		501			10726-pav cafe-Ice cream
20/07/2020	Amazon Business	FP10	42.12	42.12		501			10670-Hand towel
20/07/2020	Amazon Business	FP11	10.69	10.69		501			10674-Caramel biscuits
20/07/2020	Amazon Business	FP12	15.95	15.95		501			10763-Credit paper towel
20/07/2020	Amazon Business	FP13	127.85	127.85		501			10672-Van roof rack
20/07/2020	Amazon Business	FP14	74.97	74.97		501			10671-Mini Dash Cam
20/07/2020	Amazon Business	FP15	18.75	18.75		501			10675-Memory card
20/07/2020	Amazon Business	FP16	126.90	126.90		501			Purchase Ledger
20/07/2020	DCK Accounting Solutions Ltd	FP17	1,356.97	1,356.97		501			10683-Closedown and contract
20/07/2020	Pharaoh Law	FP18	2,404.00	2,404.00		501			10688-Prof fee Gooding v WTC
20/07/2020	Vita Plat Limited	FP19	1,728.00	1,728.00		501			10706-Repairs-Princess Gardens
20/07/2020	Auditing Solutions Ltd	FP2	534.00	534.00		501			10680-Internal Aduti fee19/20
20/07/2020	Tudor (UK) Ltd.	FP20	347.16	347.16		501			10705-Knapsack sprayer
20/07/2020	Wiltshire Council	FP21	1,700.00	1,700.00		501			10711-Supply Litter bin x17
20/07/2020	Wiltshire Council	FP22	612.77	612.77		501			10712-Extenral
Subtotal Carried Forward:			74,249.15	70,811.46	67.59			3,370.10	

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									payroll 20-21
20/07/2020	Chubb Fire & Security Ltd	FP3	172.70	172.70		501			10765-Wrks to intruder alarm
20/07/2020	Grist Environmental	FP4	1,559.10	1,559.10		501			10686-Sweeper Waste collection
20/07/2020	Screwfix Direct Ltd	FP5	427.38	427.38		501			10698-Dustpan, brush, etc.
20/07/2020	Roundstone Vending Limited	FP6	104.00	104.00		501			Purchase Ledger
20/07/2020	Office Right Business Solution	FP7	507.06	507.06		501			10704-Hand towels
20/07/2020	Wheelers (Westbury) Ltd	FP8	151.20	151.20		501			10710-Investigate Camera
20/07/2020	Amazon Business	FP9	7.14	7.14		501			10764-Ethernet cable
21/07/2020	July Salaries	BP	32,082.55			520		19,777.33	July Salaries
						515		5,632.35	PAYE/NI July 20
						516		6,672.87	Pensions July 20
21/07/2020	HSBC	DDR	20.70			4060	101	20.70	Bank charges
21/07/2020	Streamline Merchant Services	DDR12	46.43	46.43		501			Purchase Ledger
21/07/2020	Streamline Merchant Services	DDR13	72.49	72.49		501			Purchase Ledger
21/07/2020	Booker	DDR14	923.13	923.13		501			10730-Pav cafe stock
21/07/2020	Mirage Signs Limited	FP1	153.66	153.66		501			Purchase Ledger
23/07/2020	VWFS UK Ltd	DDR	33.98		5.66	4042	209	28.32	WN20 NCA Maint
24/07/2020	O2	DDR15	138.80	138.80		501			Purchase Ledger
24/07/2020	Fuel Genie DDR	DDR16	165.81	165.81		501			10685-Motor fuel
27/07/2020	ALD Automotive Limited t/a For	DDR17	3,779.28	3,779.28		501			Purchase Ledger
28/07/2020	Drinksup- SIP refund	BACS	150.00			1020	210	150.00	Drinksup- SIP refund
28/07/2020	Office Right Business Solution	FP	16.34	16.34		501			10747-Bleach
28/07/2020	Idverde Limited	FP10	9,301.33	9,301.33		501			10740-Play Area July
28/07/2020	Warminster Action Group	FP2	2,388.00	2,388.00		501			10748-Wiltshire Council Grant
28/07/2020	Ashton Farms	FP3	386.64	386.64		501			Purchase Ledger
28/07/2020	DCK Accounting Solutions Ltd	FP4	774.00	774.00		501			10731-Contract visit+year end
28/07/2020	Mark Ingram	FP5	1,150.00	1,150.00		501			10741-Decorating works
28/07/2020	Amazon Business	FP6	24.78	24.78		501			10722-2Reams A3 paper
28/07/2020	Amazon Business	FP7	18.09	18.09		501			10723-Safety face shield
28/07/2020	Amazon Business	FP8	23.43	23.43		501			10724-Sticky notes
28/07/2020	Screwfix Direct Ltd	FP9	33.75	33.75		501			10746-Metal cutting discs
29/07/2020	Netitude Ltd	FP11	4,758.34	4,758.34		501			1074-Downpay for
Subtotal Carried Forward:			133,619.26	97,894.34	73.25			35,651.67	

Current/Instant Access Bank A/

Payments made between 01/07/2020 and 31/07/2020

Nominal Ledger Analysis									
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
29/07/2020	Mirage Signs Limited	FP12	552.00	552.00		501			CLR laptops 10742-Signage to new vehicle
29/07/2020	W2B-10523689	FP13	85.30	85.30		501			10751-Water24.01.20-16.07.20
29/07/2020	Scarab Sweepers Limited	FP14	480.00	480.00		501			10744-Additional sweeper bolts
29/07/2020	Edifice Design Ltd	FP15	2,940.00	2,940.00		501			10732-Elec consult-Padd. pool
29/07/2020	Farnfields Solicitors	FP16	3,227.10	3,227.10		501			10734-Lease of W2 rent
30/07/2020	Hunot HR	S/O	240.00	240.00		501			8605/10639/Hunot HR
31/07/2020	HMRC	BP	4,684.19			515		4,684.19	PAYE/NI Feb 20
31/07/2020	M Mason	BP	50.00		8.33	1020	210	41.67	M Mason SITP refund
31/07/2020	Hills Waste Solutions Ltd	DDR19	331.08	331.08		501			10757-Civic Centre-Waste Coll
31/07/2020	Fuel Genie DDR	DDR20	216.37	216.37		501			10735-Fuel for vehicles
Total Payments:			146,425.30	105,966.19	81.58			40,377.53	

Variance Report to Finance and Audit Committee 7th September 2020

Variances – YTD JULY 2020

The RFO shall regularly provide the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spend up to July 2020 would be expected to be 33.3%, variances are for spending of below 18.3% or above 48.3%, minimum of £500.

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	June 2020					
101 4025	IT (website and Email)	9,247	4,500	(4,747)	205.5%	Councillor IT due to COVID restrictions.
101 4058	Legal Fees	4896	1000	(3896)	489.6	Pharaoh Law
107 4700	Grants - Large	18,998	15,000	(3,998)	126.7	Includes payments made on behalf of the Dewey Trust see 107 1180 grants received
101 4001	Town Park Salaries	8,669	13,300	4,631	65.2%	Update to be given at the meeting.
211 4038	Grounds Maintenance	2,350	15,000	12,650	15.75	Expected to balance as year progresses
209 4042	Vehicle Costs	5,762	5,500	(262)	104.8	Increase in number of vehicles
217 4037	Play Area Maintenance Contracts	1,517	11,000	9,483	13.8%	Expected to balance as year progresses
301 4036	Civic Centre repairs and renewals	1,150	12,000	10,850	9.6%	Expected to balance as year progresses

Finance and Audit Committee: 7th September 2020

Clerk's Report

9.1 Dewey House: Nothing to report

9.2 Warminster Civic Centre: The Civic Centre is open for bookings. All but one of the regular hirers have agreed to return. A new regular hirer has taken the slot of the one non-returner.

The Council reception area is open to the public 9am to 4.30pm Monday to Friday.

9.3 Allotments: Nothing to report